

July 2019



## SHOWER FACILITIES REGISTRATION

1. Shower Facilities are for use by Tenants of CODA only. Visitors, family members, relatives and guests are not permitted. Tenants may not permit access to other users or loan out access cards to another person for any reason. Violations of this rule will result in termination of Shower Facilities privileges.
2. Tenants who use the Shower Facilities do so at their own risk. Portman Tech, LLC ("Landlord") is not responsible for any injury that may occur to Tenants during or arising from using the Shower Facilities.
3. Lockers are provided for use by Tenants in the Shower Facilities and are on a first come first serve basis. Lockers may only be used during Tenant's use of the Shower Facilities and must be emptied upon departure from Shower Facilities. Landlord is not responsible for any lost or stolen items placed in the lockers. Any items left in the lockers will be removed and discarded daily.

**EMAIL COMPLETED FORMS TO**  
**[PROPERTYMANAGEMENT@CODATECHSQUARE.COM](mailto:PROPERTYMANAGEMENT@CODATECHSQUARE.COM)**

First Name:

Last Name:

Company:

Floor/Suite Number:

Email:

Phone:

Building Access Card Number or GTID Number:

Requesting Access to Men's or Women's shower:

MEN

WOMEN

Signature

Date